## To enter multiple harvest data records at once online:

- 1. Login to TWIMS
- 2. Click the "Harvest Data" menu link at the top of the page.



3. Click the "Harvest Log" link next to your site name for the current season to enter your age, weight, and antler data. NOTE: If your TPWD biologist did not make a harvest recommendation for your site, you may still use TWIMS to track your harvest data. You will need to contact your biologist to proceed.

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data, enter a value in one or more of the search form fields and click the	Search f	or Harves	st Data <u>[sho</u>	ow/hide]							
"Search" button. E <b>nter or view harvest log</b> To enter, update or view	Please click Search Re		below to view	w harvest	data.						
age, weight, and anter data, click on the Harvest Log link next to the Site Name (in the Search Results) to go to the harvest log page.	<u>Site</u> <u>Name</u>	Harvest Log	Harvest Summary	Hunting Season	<u>County</u>	<u>Land</u> <u>Owner</u>	<u>Agent</u>	<u>Biologist</u>	Total Recommended White-tailed Harvest Antlerless/Buck	Total Harvest for White-tailed Deer Antlerless/Buck	Total Recommended Mule Deer Harvest Antlerless/Bud
Enter or view harvest summary To enter, update or view	The Homestead	Harvest	3. Summary	2009 - 10	Menard		George Brown	Cristy Burch	20/10	17/7	0/0
harvest summary data, click on the Summary link next to the Site Name (in	The Homestead	<u>Harvest</u> Loq	<u>Summary</u>	2008 - 09	Menard		George Brown	Cristy Burch	0/0	15/7	0/0
the Search Results) to go to the summary page.	The Homestead	<u>Harvest</u> Log	<u>Summary</u>	2007 - 08	Menard		George Brown		0/0	18/4	0/0
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4. From the Harvest Log page, click the "Download Harvest Log Data Sheet" link.

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Harvest Data Instructions	Harvest Log for 2009 - 10 Season	
Create a new harvest entry To create a single new harvest entry, dick the "New Harvest Entry" button.	Site Information Site Name The Homestead Majority County Menard	
Download Excel Harvest Log Data Sheet To get a copy of the latest excel harvest data sheet, dick the "Download Harvest Log Data Sheet" link.	Total Acreage 1000 High Fenced Acreage 0 Harvest Id 7437	
Upload Harvest Data To upload new harvest data from an Excel file, browse to the location of your file and click the "Upload Harvest Log Data" button.	Enter a single harvest record New Harvest Entry Enter multiple harvest records at on <u>e ti</u> me	
View or Update harvest data To view or update harvest data, click on the Id link to go to the harvest data detail page.	Download Harvest Log Data Sheet     A     Enter the location of your completed harvest log     Browse_	
View or Update Boone and	3. Upload your file	man man man man man

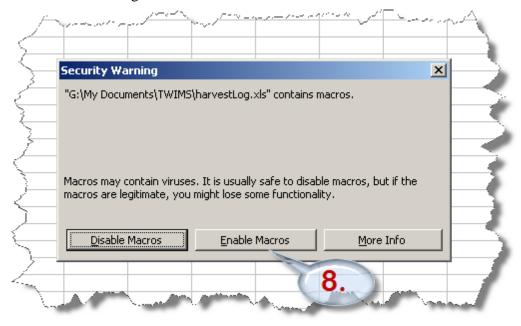
5. On the dialog box that appears, select the "Save File" option and click OK. You will then be prompted to save the harvest log to your computer. Pick a location that you will remember. My Documents or your Desktop are good choices.

To get a copy of the latest excel harvest data sheet, click the "Download Harvest Log Data Sheet"	High Fenced Acreage 0 Harvest Id 7437
link. Upload Harvest Data To upload new harvest data from an Excel file, browse to the location of your file and click the "Upload Harvest Log Data" button. View or Update harvest	Enter a single harvest record           New Harvest Entry         Opening harvest log.sis         X           You have chosen to open         You have chosen to open         Image: Comparison of the comparis
data To view or update harvest data, click on the Id link to go to the harvest data detail page.	Download Harve     What should Firefox do with this file?     Enter the location         C open with Microsoft Office Excel (default)
View or Update Boone and Crockett data To view or update Boone and Crockett data, click on the 8 & C link to go to the Boone and Crockett detail page.	3. Upload your file Upload Harvest I 5. OK Cancel
	Please click on an Id link below to view Harvest Record details or to update a Harvest Record.

- 6. You can log off of TWIMS by clicking the "Logout" link in the top right corner of your screen.
- 7. The Microsoft Excel harvest log used within TWIMS is in a specific format that allows it to be uploaded. For the upload to be successful, you should not alter any of the pre-filled information in the spreadsheet. This includes the examples at the top of the sheet. Also, saving the Excel harvest log in Microsoft Word 2007 format or accessing the file with an Apple computer will make the log incompatible with TWIMS. If you need assistance with your harvest log because of your computer software, please contact twims@tpwd.state.tx.us.



8. Open your harvest log on your computer either by double clicking the file name or by choosing File-> Open within your Microsoft Excel program. Note: If prompted, you will need to enable macros in order to view the help information (displayed as "?") within the harvest log.

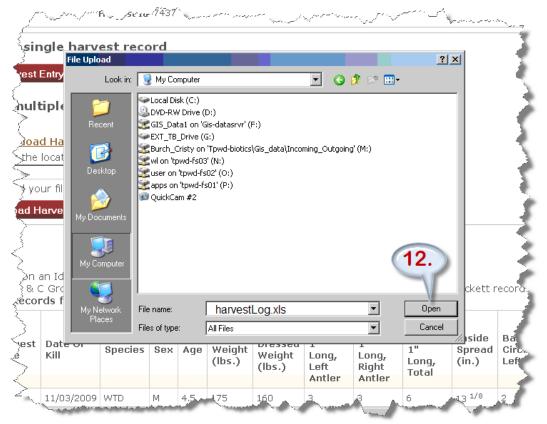


- 9. Enter your harvest into the excel spreadsheet, saving often. Continue entering data until you have the entire season's harvest saved in your excel harvest log.
- 10. After you have completed your harvest for the season, log back into TWIMS and follow steps 1-3 to return to the online harvest log page.
- 11. From the Harvest Log page, click the "Browse" button. Note: The maximum number of deer that can be uploaded at once is 150. If you harvested more than 150 deer, you will need to split your log into separate Excel sheets for upload.

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Download Excel Harvest Log Data Sheet To get a copy of the latest excel harvest data sheet, click the "Download Harvest Log Data Sheet" link.	Total Acreage 1000 High Fenced Acreage 0 Harvest Id 7437	
Jpload Harvest Data To upload new harvest data from an Excel file, browse to the location of your file and click the "Upload Harvest Log Data" button.	Enter a single harvest record           New Harvest Entry           Enter multiple harvest records at one time	
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View or Update Boone and Crockett data To view or update Boone and Crockett data, click on the B & C link to go to the Boone and Crockett detail	3. Upload your file Note: The maximum allowable upload per data sheet is 150 records Upload Horvest Log Doto	be uploaded at once is 150. If you harvested more than 150 deer, you will need to split your log into separate Excel sheets for upload.



12. From the dialog box that appears, choose your excel harvest log from the location you have it saved on your computer and click "Open" (the button may be worded differently depending on your internet browser or operating system).



13. When you return to the Harvest Log page, you will now notice that your filename is in the box labeled "2." Click the "Upload Harvest Log Data" button.





- 14. Upon a successful upload, you will see an information message at the top of the screen indicating the number of records uploaded and will notice your harvest log listed in the table at the bottom of the page. Note: If you are using the internet browsers Safari, Google Chrome or Netscape you may not be able to view your harvest log table. If you need assistance with your harvest log because of your computer software, please contact twims@tpwd.state.tx.us for further assistance.
- 15. If you see any errors in your data entry or would like to view a single entry, click the Id link on the Harvest Records table corresponding to your entry of interest.
- 16. If you see a duplicate entry in your log, you may remove it by checking the appropriate row and clicking the "Delete" button.

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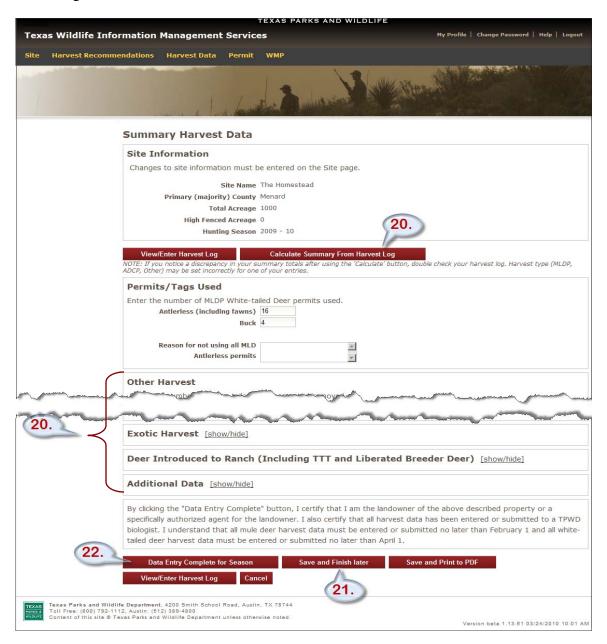
- 17. If you would like to enter detailed Boone and Crockett Data, click the link labeled "B&C" for the deer of interest in the B&C Gross Score column and skip to the section of instructions labeled, "To enter detailed Boone & Crockett measurements." If you do not want to enter detailed Boone and Crockett data, proceed to step 18.
- 18. Click the "Save and Finish Later" button to finalize your harvest data entry at a later date.
- 19. If you are finished entering your harvest for the season, click the "Log Complete for Season/Go to Summary" button.

lete Harvest Data To delete harvest data, dick on the Select All link or select individual check paxes, then dick the pelete button to delete the selected records.		click on a	ad Harvest I an Id link b and Crock	pelow to v							cord. Clic	ck on a B &	C Gross !	Score
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	4.5		130	6	6	12	16 7/8		4 1/2		23		156 1/4	
	5.5		165	4	4	8	14 1/4	5 1/8		21 1/4			130 3/8	
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- 20. Next, click the "Calculate Summary From Harvest Log" button. Scroll down the remainder of the Summary page and enter any additional information such as number of exotics harvested or any deer introduced to your property.
- 21. To finalize your data at a different time, click the "Save and Finish Later" button.
- 22. Click the "Data Entry Complete for Season" button to finalize your data entry for the season. Once you have clicked this button, you will not be able to make any further edits to your harvest data. If you find any errors please notify your local TPWD biologist.



23. If you have multiple sites and/or multiple years of harvest data you may use the search function to quickly locate an annual harvest data record by clicking "[show/hide]" next to Search for Harvest Data.



## To enter detailed Boone & Crockett measurements:

- 1. Follow steps 1-17 from the instructions above.
- 2. Enter the measurements for your buck into the appropriate fields.
- 3. Click the "Calculate Boone and Crockett Score" button to determine your buck's score.
- 4. If you would like to print a score sheet for your buck, click the "Submit and Print to PDF" button.
- 5. If you don't want to print a copy of your buck's score sheet at this time, click the "Submit" button.

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Instructions Show Instructions	Boone and Crockett Data for 2009 - 10 Season	
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	Majority County Menard	
	Total Acreage 1000	
	High Fenced Acreage 0	
	Species White-tailed Deer 🔻	
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2.	All lengths should be measured and recorded to the nearest 1/8 inch.	
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## 6. You can now return to the previous instructions, step number 18.

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